



UNIVERSITY REGISTRAR'S OFFICE
RESIDENCE DEPUTY
1113 MURPHY HALL
BOX 951429
LOS ANGELES, CA 90095-1429

Dear UCLA Student:

If you attended and graduated from a California high school but are currently being assessed Nonresident Supplemental Tuition, you may benefit from a policy adopted by The Regents of the University of California. Under this policy, certain nonresident students who attended and graduated from a high school in California after earning at least three years of high school credit from a California high school, even if the student managed to accomplish this in fewer than three years, may qualify for AB540 status that will allow the student to be exempt from paying Nonresident Supplemental Tuition, provided that the student can also document at least three years of K-12 attendance in California. You can be an undergraduate, graduate, or professional student, regardless of class level, and be eligible for this exemption.

The attached Information Sheet, and Application and Affidavit form, provide more details about the eligibility criteria. If you believe you meet these criteria, complete the form and submit it with your official high school transcripts, and your elementary or middle school transcripts if applicable, to the Residence Deputy at the address above.

Attention Current High School Students

If you are currently finishing your senior year of high school, you must wait until you have graduated to order your official high school transcripts. Please follow these directions:

- When ordering transcripts, make sure they indicate your date of graduation. Send a separate copy of your official high school transcripts to the Registrar's Office Residence Deputy. This office does not have access to the high school transcripts you send to Undergraduate Admission.
- High school transcripts that do not indicate your date of graduation will not satisfy the requirement for the AB540 Nonresident Supplemental Tuition exemption.

If transcripts that indicate your date of graduation are not readily available, you may turn them in at a later date. If you wish to expedite your request, please provide the Registrar's Office with your up-to-date high school transcripts along with a copy of your high school diploma. For proper assessment of registration fees, transcripts must be in the Registrar's Office no later than three weeks from the registration fees payment deadline. You will be notified of the outcome of your request through e-mail.

If you have questions, please contact the Registrar's Office at 310-825-3447 between 9 a.m. and 4 p.m. To read more about AB540 eligibility requirements, see <http://admission.universityofcalifornia.edu/paying-for-uc/tuition-and-cost/ab540/>.



Who Can Apply

Students enrolled or in the process of enrolling at a University of California campus, who satisfy eligibility requirements, may qualify for an exemption from Nonresident Supplemental Tuition. Undergraduate, graduate, and professional students are eligible to apply. Students may not file an exemption application in lieu of submitting a Statement of Legal Residence.¹

Students who qualify will be exempt from payment of Nonresident Supplemental Tuition. Eligibility for this exemption will continue until the student fulfills University requirements for classification as a California resident or until this exemption is no longer available.

Exemption Requirements

To qualify for this exemption, a student

- Must have attended high school in California for three or more years, or attained credits/units earned in California from a California high school equivalent to three or more years of full-time high school course work *and* attended a combination of elementary, middle, and/or high school (K–12) in California for a total of three or more years. All credits/units earned toward graduation must be posted on the official high school transcripts

AND

- Must have graduated from a California high school or attained the equivalent thereof (such as a High School Equivalency Certificate issued by the California State GED Office or

a Certificate of Proficiency resulting from the California High School Proficiency Examination)

AND

- May not be a nonimmigrant alien
Nonimmigrant students, regardless of visa category, are not eligible for this exemption. Nonimmigrants, as defined by federal immigration law, have been admitted to the U.S. temporarily. Students who do not have lawful immigration status² but otherwise meet the above requirement are eligible for this exemption if they certify³ that they are taking steps to legalize their immigration status

Notice

If at any time a student fails to meet any requirement of this provision, he or she will be charged Nonresident Supplemental Tuition and all applicable nonresident fees retroactively to the term his or her status precluded eligibility. Continuing students should see a campus Residence Deputy in the Registrar's Office for information regarding the reclassification process. Students are cautioned that this is not a complete explanation of the rules regarding residence. Additional information is available from the Registrar's Office. Changes may be made in residence requirements between the publication of this statement and the relevant determination date. Students who have questions regarding this exemption may refer to <http://admission.universityofcalifornia.edu/paying-for-uc/tuition-and-cost/ab540/> or the Registrar's website at <http://www.registrar.ucla.edu>. Students may also contact a campus Residence Deputy at residence.deputy@registrar.ucla.edu.

¹ A Statement of Legal Residence is filed by each student after completion of the admission process.

² Either because the student was not lawfully admitted to the U.S. or because the period of lawful admission has expired.

³ Students without legal status in the U.S. are required to sign an affidavit stating that they will legalize their immigration status as soon as they are eligible to do so.

**Residence Deputy
UCLA Registrar's Office
1113 Murphy Hall
Box 951429
Los Angeles CA 90095-1429
310-825-3447**



University of California AB540 Nonresident Supplemental Tuition Exemption Application and Affidavit



for Eligible California High School Graduates

Instructions

Complete and sign this form to request exemption from Nonresident Supplemental Tuition charged to nonresident students. Once determined to be eligible, you will continue to receive the exemption as long as you fulfill eligibility requirements or until the University no longer offers this exemption. Applying for this exemption does not in any way alter your responsibility to pay, by the campus deadline, any Nonresident Supplemental Tuition and associated fees that may be due before your eligibility is determined. Submit the completed and signed form, with transcripts, to a UCLA Residence Deputy at the Registrar's Office, 1113 Murphy Hall.

Application

I, the undersigned, am applying for a University of California Nonresident Supplemental Tuition exemption and declare that the following apply to me (check **Yes** or **No** boxes for all statements).

- Yes** **No** I am NOT a nonimmigrant alien (nonimmigrants, as defined by federal immigration law, have been admitted to the U.S. temporarily and may have been granted one of the following visas, among others: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, TN, TD, V, TROV, NATO)
- Yes** **No** I graduated from a California high school or attained the equivalent thereof, such as a High School Equivalency Certificate issued by the California state GED Office or a Certificate of Proficiency resulting from the California High School Proficiency Examination
- Yes** **No** I attended high school in California for three or more years
- OR
- Yes** **No** I attained the equivalent of three or more years of full-time high school course work in fewer than three years in California *and* attended a combination of elementary, middle, and/or high schools in California for a total of three or more years

California School Attendance

Provide information on all schools attended in California, during grades K–12, for which documentation is required.

SCHOOL NAME	CITY	STATE	GRADE LEVEL	FROM-MONTH/YEAR	TO-MONTH/YEAR
		CA			
		CA			
		CA			
		CA			

Applicant must submit, as part of this form, his or her official high-school transcripts that validate three-year high school attendance in California, or official transcripts that document the claim that applicant attained the equivalent of three years' full-time high school credits in fewer than three years at a California high school *and* additional transcripts that validate three years' attendance at California schools during grades K–12.

Affidavit

By signing this document below, I hereby state that if I am a noncitizen without lawful immigration status I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so.

Declaration of True and Accurate Information

I, the undersigned, declare under penalty of perjury that the information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for a Nonresident Supplemental Tuition exemption. I further understand that if any of the above information is found to be false, I will be liable for payment of all Nonresident Supplemental Tuition charges from which I was exempted and may be subject to disciplinary action by the University.

Full Name (as it appears on your campus student record)	9-Digit UCLA ID	E-mail Address
Signature		Date